

Deerfoot Lodge Staff Online Training for Abuse Prevention

Step 1: Enroll (for new staff and volunteers only):

IMPORTANT: If you enrolled in a previous year, do not re-enroll. Skip this section and go to Step 2 below.

1. **You have to create an account by clicking <http://www.praesidiuminc.com/enroll>**
 2. Our camp registration code is **deerfoot2012** (click submit)
 3. Complete the form and click "Click here to enroll." If you are volunteer, select 'volunteer'. If you are full or part time staff, select 'staff'.
 4. Write down your login and password or print the page for your records.
 5. You can begin training immediately after enrollment or you can choose to come back later.

Returning Staff Start here...

2. **Step 2: Training.** To Login for training:
 1. Go to <http://www.praesidiuminc.com/>.
 2. Click on 'Log Into Your Service' in the top-right of the web page, and select Armatus Online Training in the drop-down.
 3. Log in using your enrollment information (from Step 1, or previous year). If you do not recall your log in information, contact Tech Support at 1-800-743-6354 and request your enrollment information.
 4. When you log in, you will see the courses you are required to view. Click on the title of the course you want to view.
 - **All new Staff** will be required to view: 1. Meet Sam (~30min), 2.It Happened to Me (~30min) and 3.Keeping your camp safe (~30min).
 - **Returning Staff** will be required to view the above three or the Abuse Prevention Refresher course on alternating years. If you did the refresher last year, you will do 1. Meet Sam (~30min), 2.It Happened to Me (~30min) and 3.Keeping your camp safe (~30min) this year.
 - **All Volunteers** are required to view Risk Management for Volunteers (~45min).

Required Courses

- These trainings are mandatory and must be completed before you arrive to camp. Failure to complete training may result in dismissal.
- You must watch a course to the end for it to be registered as completed.
- When you complete a course it will be registered and I will be notified.

If you have any questions, please contact Chief Ron at chiefron@deerfoot.org, or 518-256-0106